

## **Tardy/Late To School**

All students are required to arrive to school **on time** and be in their first period class, prepared and in full uniform, when the bell sounds at **7:43**. Those students who are late must report to the cafeteria lobby and sign in with the Parent Liaison. Students entering school **after 7:43** will **report to the Discipline Office to sign in**. A parent/guardian call or note, notifying the school of a student's tardiness is required. Tardies result in the loss of valuable instructional time disrupts the educational process when students enter class late and any class work missed must be made up under the same circumstances as any class absence.

- Students entering school between 7:43 and 9:00 am will be considered Tardy(T)
- Students entering school between 9:00 and 11:00am will be considered Tardy(TA)
- Students entering school after 11:00am will be considered Absent-Tardy (AT)

When a student accumulates 3 tardy-absent TA it will be considered a full absent and will be added to their accrued absences for the year.

Consistent Tardies will result in the following:

- 6 tardies - 30 min After School Recovery Time (ASRT) - parent notified
- 10 tardies - 2 hour After School Recovery Time (ASRT) - parent meeting
- 12 tardies - loss of driving privileges - parent meeting
- 15 tardies - Saturday After School Recovery Time (ASRT) - parent notified
- 16+tardies- Administrative Intervention